



## **LAST CHANCE COUNTY QUALIFIER**

**Saturday 1st and Sunday 2nd December 2018**

This Event is designated by the ASA for entry into Regional  
and County Championships

Affiliated to A.S.A. South East Region

Licence Number – 3SE182577

## **Meet Info Pack**

**December 2018 L3 Meet**

## MEET INFORMATION

- Venue:** This competition will be held at Aqua Vale, Aylesbury, Bucks HP20 1DX
- Car Parking:** There is limited car parking at Aqua Vale. There is plenty of local car parking situated throughout Aylesbury town centre.
- Pool:** An 8 lane, 25m, constant depth, deck level pool with anti-turbulence lane ropes.
- Timing:** Quantum V1.8.3.1 Electronic Timing and Display
- Entry fee:** The entry fee is £6.50 per event. This is a cardless meet. Entries should be made via HyTek – file available from [promoter@maxwellswimclub.org](mailto:promoter@maxwellswimclub.org). Where entries are submitted manually (entries not submitted within a HyTek compatible file) a surcharge of £5 will apply. Payment to be made by Electronic Payment: - Sort code 08-92-99 Account number 65812806 (Ref **DEC MEET**)  
Cheques: payable to Maxwell Swim Club (only one cheque per club please)
- Poolside Pass:** Poolside passes are available to coaches or designated club officials supporting competing swimmers. A one day or two day pass will be available, with food. Sufficient Adult Poolside Accreditation (DBS checked) must be available to maintain adequate supervision of their athletes. As a guide, a ratio of 1:10 Adult to Swimmers (inc coach/team manager) should be considered as the minimum requirement.
- Closing Date:** Sunday 11th November 2018 – No late entries will be accepted after this date, without exception. Entries may need to be restricted/rejected if the meet is oversubscribed and this will be done on a slowest time basis equally across all ages. Full reimbursement of fees shall be made in respect of these rejections. Entries should be sent to the promoter either by email to [promoter@maxwellswimclub.org](mailto:promoter@maxwellswimclub.org) or posted to Amanda Readhead, 1 Rose Terrace, Waddesdon, Aylesbury, Bucks HP18 0LD
- Refreshments:** The leisure centre has a cafe and vending machines, which will be available during the meet. There are a number of establishments in the local vicinity that provide alternative hot and cold food.
- Health & Safety:** All participants and spectators must observe the health and safety precautions in operation at Aqua Vale and must be aware that the changing rooms are a public area and will be open to the public throughout the meet.
- It is essential that all stairs, walkways and thoroughfares are kept clear of persons or bags; this includes the poolside. Swimmers are requested to bring

only small bags onto poolside and to make use of the lockers provided for all large bags (£1, returnable)

There will not be any planned fire alarms so should the fire alarm sound spectators and coaches should evacuate the building immediately under the direction of centre staff.

If a competitor has any known condition that may affect the swimmer during the meet then the meet promoter and the referee should be notified in writing before the meet.

**Photography:** Please adhere to the wave power and Swim England guidance with respect to photography and filming, an announcement will be made each session outlining this guidance.

**Property of swimmers & spectators:** Neither Maxwell Swim Club nor Aqua Vale Leisure Centre can be held responsible for loss or damage to spectators' or competitors' property. Competitors are advised to use the lockers in the changing room (£1 refundable). The changing rooms are a public area. Large swim bags will not be permitted on the poolside.

## **PROMOTERS CONDITIONS**

**Session Details:** This is a cardless competition and an active withdrawal system will be in operation. There will be no secondary entry system in use at this meet. The head coach/team manager is expected to submit withdrawal forms for swimmers who are not intending to swim **NO LATER THAN 15MINS AFTER THE START OF WARM UP** for that particular session. The inclusion of an incorrectly withdrawn entry will be at the sole discretion of the promoter, subject to spare lanes being available in the first 2 heats. A fine of £10 will be levied against each CLUB who fails to withdraw a swimmer that does not present themselves at the start of the event, save for medical grounds or proven emergency. All fines are levied on CLUBS and may be deducted from refunds or invoiced separately, payment of which is required within 30 days.

**Competition Age:** The competition is open to amateur swimmers as defined by the ASA laws; age is on **31<sup>st</sup> December 2018** for the following age groups: Male and Female; 10, 11, 12, 13, 14, 15 and 16+

**Entries:** Entrants must have joined the club under whose name they are entering at least "30" days prior to the first day of competition;

- a. All entry forms must be signed by an authorised nominated Club Official who, by their signature, confirms that:
- b. All entrants are registered swimmers, with their ASA numbers as recorded on

- the entry form and are eligible to compete;
- c. Qualification times must be personal best times and fall within the attached table in the respective Age Groups for consideration for entry.
  - d. The swimmers have all read and understand the Promoter's Conditions and accept them;
  - e. All entrants are Club members, with no restrictions imposed, and the swimmers wish to swim in the name of that Club;
  - f. Where an entrant has dual registration they may only represent one Club. This shall be the Club named on the entry form;
  - g. The dates of birth declared and entry times have been checked and are correct;
  - h. All entrants' details i.e. Name, Date of Birth and Club are the same as is recorded on their ASA Registration - this is necessary to facilitate the compilation of National Rankings;
  - i. The Club Official must give a telephone contact and preferably an email address so that Maxwell Swim Club may make enquires about entries if deemed necessary.

Entries from clubs sending more than 3 swimmers in total will need to submit entries electronically using Hytek – file available from [promoter@maxwellswimclub.org](mailto:promoter@maxwellswimclub.org)

All manual entries (i.e. those not submitted within a Hytek compatible data file) will attract a £5 manual entry fee surcharge. Any paper entries must be on the official entry form and must include the entrants name, ASA registration number, Club, DOB and submitted times together with correct entry fees.

Payment will only be accepted by electronic transfer (- Sort code 08-92-99 Account number 65812806 ref **Dec Meet**) or by single cheque (payable to Maxwell SC).

Entries for this meet may need to be restricted/rejected if the meet is over subscribed and this will be done on a slowest time basis equally across all ages. Full reimbursement of fees shall be made in respect of these rejections.

Submitted times should be the swimmers fastest recorded time since 9/4/18. In the event a swimmer does not have a time recorded since 9/4/18 they should use a previously recorded time from within the last 18 months (i.e. since 4/6/17). If a swimmer is found to have entered a time slower than their fastest time recorded on rankings since 9/4/18 then their entry will be rejected with no refund. In the event of needing to reject entries the promoter reserves the right to check times against rankings.

Once the accepted entries have been published entry fees will not be refunded except when due to injury or illness which is supported by a doctors certificate.

Accepted entries will be published on the Maxwell website [www.maxwellswimclub.org](http://www.maxwellswimclub.org) and it is the responsibility of the club representative to check the entries for any errors and to notify the promoter of any errors. Failure to do so may result in the swimmer being excluded from events.

**Late Entries:** Applications for entry must be correctly submitted by the specified date. No entries will be accepted after the closing date or during the meet unless due to promoters error or omission. Entries received without payment or incorrectly completed may be rejected. However, if the meet is undersubscribed late entries may be accepted at the discretion of the Meet Promoter.

**Officials:** All clubs submitting entries are requested to assist in the running of the meet by supplying details of any licensed officials who are willing to assist at this gala. Please forward the name of your officials coordinator to Felicity Govan at [fel@govanhome.co.uk](mailto:fel@govanhome.co.uk) The google link for officials sign up can be found at <https://goo.gl/forms/PB4XEmXAG0JT1dZK2>

**Warm-up:** Warm up procedures will be indicated in the coaches packs and listed at either end of the pool. Warm-up marshals and coaches will control the warm-up sessions and their instructions must be adhered to at all times. All swimmers must follow the announced procedure. Diving is only permitted in designated sprint lanes. **THERE ARE NO SWIM DOWN FACILITIES AT THIS EVENT.**

**Competing:** It is the responsibility of the Team Manager and Coaches to ensure that their competitors report to the marshalling stewards in time for the start of their race. Competitors must report to the stewards when called. Any competitor not reporting to marshalling will be excluded from that event. All swimmers must be under the direct supervision of the club coaches or designated club official (who must be in possession of a poolside pass) during warm-up and whilst competing or in the vicinity of the pool or pool building. In the absence of a designated official then responsibility falls to the parent/carer. Coaches/team managers are requested to ensure that swimmers are respectful of noise levels, particularly when events are starting and that behaviour is appropriate at all times. Swimmers may be removed from events/the meet if their behaviour is unacceptable.

**Withdrawals:** This is an active withdrawal competition. The head coach/team manager is expected to submit withdrawal forms for swimmers who are not intending to swim **NO LATER THAN 15MINS AFTER THE START OF WARM UP** for that particular session. The inclusion of an incorrectly withdrawn entry will be at the sole discretion of the promoter, subject to spare lanes being available in the first 2 heats. A fine of £10 will be levied against each CLUB who fails to withdraw a swimmer that does not present themselves at the start of the event, save for

medical grounds or proven emergency. All fines are levied on CLUBS and may be deducted from refunds or invoiced separately, payment of which is required within 30 days.

**Starts:** All starts will be over the top, except for backstroke, at the referees discretion. Heats will be swum fully integrated and in spearhead formation time order.

**Multi-classification swimmers:** We are happy to accept entries from all swimmers, but would ask that swimmers/coaches inform the promoter of any disabilities/additional needs on submission of entry so that necessary arrangements can be made to make the experience run smoothly for all. This includes information regarding classifications/exemptions. We expect to have use of a strobe at this meet.

**Winners:** All events are HEAT DECLARED WINNERS

**Awards:** Individual medals for the first 3 places in each age group and event, speeding medals for those achieving times too fast for the meet. Awards may be collected from the designated collection point when results are posted. Results will be available to download from the Maxwell website [www.maxwellswimclub.org](http://www.maxwellswimclub.org).

**Admissions:** The venue reserves the right to refuse admission to any competitor or spectator. The promoter reserves the right to reject any entry but will provide a reason.

**Health & Safety:** All swimmers should have footwear on when not in the changing rooms or on poolside (this includes when going to marshalling). For health and safety reasons at the end of each event swimmers should remain in their lanes in the pool until released by the referee. The leisure pool is out of bounds to competitors at all times.

**GDPR:** By submitting entries, consent is thereby given, to the holding of personal information on a computer. Maxwell swim club will hold this data for up to 18months in electronic form after which it will be deleted. Personal Data, including submitted and recorded times and age, may be made public during the Meet. Data will be shared with Swim England for the purpose of uploading times to rankings.

**Miscellaneous:** Anything not covered in the above conditions and associated literature will be at the discretion of the promoter/referee, subject to ASA Laws and ASA Technical Rules of Swimming.

## Programme of Events and Provisional Timings

The following Warm Up and Session times are provisional. Session timings will be finalised once all entries have been processed and swimmers/clubs will be notified accordingly.

### Saturday 1<sup>st</sup> December 2018

#### SESSION 1

Entry for Swimmers	07:15
Entry for Spectators	07:15
Warm-Up	07:30 to 08:00
Main Competition	08:00 to 09:30

<b>1</b>	Male	400m	I.M.
<b>2</b>	Female	400m	Freestyle

#### SESSION 2

Entry for Swimmers	09:45
Entry for Spectators	09:45
Warm-Up	10:00 to 10:50
Main Competition	11:00 to 14:00

<b>3</b>	Male	200m	Backstroke
<b>4</b>	Female	100m	Freestyle
<b>5</b>	Male	100m	Breaststroke
<b>6</b>	Female	50m	Breaststroke
<b>7</b>	Male	50m	Freestyle
<b>8</b>	Female	200m	I.M.
<b>9</b>	Male	200m	Butterfly

#### SESSION 3

Entry for Swimmers	14:15
Entry for Spectators	14:15
Warm-Up	14:45 to 15:35
Main Competition	15:45 to 18:45

<b>10</b>	Female	100m	Backstroke
<b>11</b>	Male	50m	Backstroke
<b>12</b>	Female	50m	Butterfly
<b>13</b>	Male	100m	Butterfly
<b>14</b>	Female	200m	Breaststroke
<b>15</b>	Male	200m	Freestyle

### Sunday 2<sup>nd</sup> December 2018

#### SESSION 4

Entry for Swimmers	07:15
Entry for Spectators	07:15
Warm-Up	07:30 to 08:00
Main Competition	08:00 to 09:30

<b>16</b>	Female	400m	I.M.
<b>17</b>	Male	400m	Freestyle

#### SESSION 5

Entry for Swimmers	09:45
Entry for Spectators	09:45
Warm-Up	10:00 to 10:50
Main Competition	11:00 to 14:00

<b>18</b>	Female	200m	Backstroke
<b>19</b>	Male	100m	Freestyle
<b>20</b>	Female	100m	Breaststroke
<b>21</b>	Male	50m	Breaststroke
<b>22</b>	Female	50m	Freestyle
<b>23</b>	Male	200m	I.M.
<b>24</b>	Female	200m	Butterfly

#### SESSION 6

Entry for Swimmers	14:15
Entry for Spectators	14:15
Warm-Up	14:45 to 15:35
Main Competition	15:45 to 18:45

<b>25</b>	Male	100m	Backstroke
<b>26</b>	Female	50m	Backstroke
<b>27</b>	Male	50m	Butterfly
<b>28</b>	Female	100m	Butterfly
<b>29</b>	Male	200m	Breaststroke
<b>30</b>	Female	200m	Freestyle

**Maxwell December ASA Level 3 Meet –1st & 2nd December 2018**  
**Qualifying and Consideration Times - 25m Short Course**

**NFT = Not Faster Than Time NB NFT are ONB accepted entry**  
**CT = Consideration Time times except 10yr 400IM**

Female								Event	Male							
10	11	12	13	14	15	16/Over	10		11	12	13	14	15	16/Over		
NFT	35.2	33.1	31.1	30.0	29.0	28.3	28.2	50m Freestyle	34.6	32.4	30.0	28.1	26.6	25.6	25.2	NFT
CT	49.30	46.60	43.40	40.50	38.30	36.6	35.50		50.20	46.60	44.00	40.80	37.90	33.00	31.50	CT
NFT	1:17.1	1:12.1	1:08.6	1:05.3	1:03.5	1:01.7	1:01.5	100m Freestyle	1:16.2	1:11.0	1:06.1	1:01.5	58.7	56.3	55.3	NFT
CT	1:52.70	1:41.30	1:33.00	1:26.60	1:22.10	1:18.80	1:15.50		1:54.60	1:41.30	1:34.30	1:26.90	1:20.70	1:15.80	1:11.60	CT
NFT	2:46.2	2:35.1	2:27.5	2:20.6	2:16.3	2:13.0	2:11.7	200m Freestyle	2:45.4	2:34.3	2:24.1	2:13.9	2:07.6	2:02.5	2:00.6	NFT
CT	4:00.20	3:37.10	3:20.80	3:07.00	2:56.60	2:49.80	2:44.80		4:00.00	3:40.30	3:25.40	3:09.80	2:56.70	2:45.20	2:36.50	CT
NFT	5:56.4	5:33.0	5:17.3	5:06.2	4:57.0	4:51.0	4:48.5	400m Freestyle	5:56.8	5:34.0	5:13.2	4:55.5	4:41.4	4:30.8	4:25.6	NFT
CT	8:25.90	7:36.10	6:58.50	6:30.40	6:09.20	5:55.20	5:45.60		8:40.50	7:44.60	7:08.50	6:39.90	6:13.10	5:48.60	5:31.10	CT
NFT	45.1	42.0	39.4	37.7	36.4	35.7	35.2	50m Breaststroke	44.9	41.7	38.1	35.7	33.7	32.2	31.7	NFT
CT	1:05.20	59.80	55.60	51.50	48.50	46.10	44.70		1:06.40	1:01.30	57.10	52.20	48.20	44.80	41.90	CT
NFT	1:38.2	1:31.6	1:26.2	1:21.3	1:19.1	1:17.6	1:16.5	100m Breaststroke	1:38.1	1:31.0	1:23.9	1:17.7	1:13.6	1:10.5	1:09.1	NFT
CT	2:26.50	2:09.20	1:58.50	1:49.20	1:42.50	1:38.70	1:36.40		2:28.70	2:11.60	2:00.80	1:51.20	1:42.60	1:35.70	1:30.30	CT
NFT	3:30.6	3:16.3	3:05.1	2:55.5	2:50.7	2:47.1	2:45.8	200m Breaststroke	3:30.8	3:16.4	3:01.9	2:48.2	2:39.5	2:33.6	2:30.0	NFT
CT	5:05.80	4:35.80	4:12.90	3:55.20	3:40.80	3:31.50	3:26.10		5:06.10	4:42.60	4:21.10	4:00.80	3:42.30	3:26.60	3:14.70	CT
NFT	38.7	36.2	34.0	32.6	31.5	30.8	30.5	50m Butterfly	38.2	35.8	33.0	30.9	29.0	28.0	27.2	NFT
CT	55.20	51.30	47.40	44.10	41.30	39.60	38.30		57.00	51.70	48.40	44.60	41.30	38.4	35.80	CT
NFT	1:26.2	1:19.9	1:15.8	1:11.7	1:09.8	1:08.2	1:07.4	100m Butterfly	1:25.8	1:19.5	1:13.6	1:08.0	1:04.2	1:01.9	1:00.4	NFT
CT	2:03.30	1:53.20	1:42.40	1:34.70	1:29.20	1:25.90	1:23.30		2:07.40	1:53.80	1:44.20	1:35.80	1:28.60	1:22.30	1:17.50	CT
NFT	3:10.0	2:55.3	2:45.7	2:36.7	2:31.6	2:28.3	2:26.6	200m Butterfly	3:07.9	2:55.4	2:42.7	2:30.5	2:21.2	2:16.4	2:12.4	NFT
CT	4:30.70	4:10.20	3:44.60	3:28.30	3:15.70	3:07.10	3:02.60		4:43.80	4:11.90	3:49.50	3:31.60	3:16.10	3:02.20	2:51.40	CT
NFT	40.0	37.5	35.2	33.8	32.8	31.9	31.6	50m Backstroke	39.8	37.2	34.1	32.2	30.3	28.9	28.5	NFT
CT	57.90	53.90	50.20	46.80	44.30	42.30	40.80		59.00	54.70	51.40	47.40	44.00	40.70	38.30	CT
NFT	1:26.3	1:20.2	1:16.0	1:12.4	1:10.0	1:08.4	1:08.1	100m Backstroke	1:25.8	1:20.0	1:14.2	1:08.6	1:04.9	1:02.4	1:01.0	NFT
CT	2:07.90	1:54.30	1:44.90	1:37.1	1:32.20	1:28.60	1:25.90		2:08.30	1:55.60	1:47.00	1:38.80	1:31.40	1:24.90	1:20.20	CT
NFT	3:02.6	2:51.0	2:42.8	2:34.9	2:29.8	2:26.0	2:24.6	200m Backstroke	3:03.2	2:51.2	2:39.3	2:27.6	2:19.9	2:14.8	2:12.5	NFT
CT	4:26.90	4:02.00	3:43.40	3:27.50	3:16.60	3:09.10	3:03.00		4:26.30	4:06.30	3:49.60	3:32.70	3:16.90	3:03.90	2:53.40	CT
NFT	3:07.6	2:54.7	2:46.8	2:38.6	2:33.9	2:30.3	2:29.0	200m IM	3:07.2	2:55.1	2:43.6	2:31.1	2:23.5	2:18.3	2:15.5	NFT
CT	4:30.50	4:06.40	3:47.40	3:30.80	3:19.80	3:12.20	3:06.40		4:32.90	4:10.50	3:52.40	3:35.20	3:19.90	3:06.60	2:56.20	CT
NFT	6:19.9	6:19.9	6:00.3	5:46.7	5:36.9	5:28.9	5:27.0	400m IM	6:20.9	6:20.9	5:56.8	5:33.8	5:16.6	5:05.4	4:59.7	NFT
CT	9:37.00	8:43.40	7:56.90	7:22.70	6:58.90	6:43.70	6:32.20		9:49.90	8:54.10	8:12.30	7:36.10	7:04.10	6:35.50	6:14.00	CT



<b>Surname:</b>						
<b>First Name:</b>						
<b>Date of Birth:</b>						
<b>ASA Reg. No:</b>						
<b>event</b>	<b>dist</b>	<b>stroke</b>				
2	400m	Freestyle				
4	100m	Freestyle				
6	50m	Breaststroke				
8	200m	I.M.				
10	100m	Backstroke				
12	50m	Butterfly				
14	200m	Breaststroke				
16	400m	I.M.				
18	200m	Backstroke				
20	100m	Breaststroke				
22	50m	Freestyle				
24	200m	Butterfly				
26	50m	Backstroke				
28	100m	Butterfly				
30	200m	I.M.				

I certify that all the above competitors are ASA registered members of the club and that all above times are correct.

Signed: \_\_\_\_\_ Name: \_\_\_\_\_ Club: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**RETURN FORM TO THE PROMOTER:** Amanda Readhead, 1 Rose Terrace, Waddesdon, HP18 0LD

**Queries to:** [promoter@maxwellswimclub.org](mailto:promoter@maxwellswimclub.org)

**CLOSING DATE:** Midnight 11th November 2018

<b>Surname:</b>							
<b>First Name:</b>							
<b>Date of Birth:</b>							
<b>ASA Reg. No:</b>							
<b>event</b>	<b>dist</b>	<b>stroke</b>					
1	400m	I.M.					
3	200m	Backstroke					
5	100m	Breaststroke					
7	50m	Freestyle					
9	200m	Butterfly					
11	50m	Backstroke					
13	100m	Butterfly					
15	200m	I.M.					
17	400m	Freestyle					
19	100m	Freestyle					
21	50m	Breaststroke					
23	200m	I.M.					
25	100m	Backstroke					
27	50m	Butterfly					
29	200m	Breaststroke					

I certify that all the above competitors are ASA registered members of the club and that all above times are correct.

Signed: \_\_\_\_\_ Name: \_\_\_\_\_ Club: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**RETURN FORM TO THE PROMOTER:** Amanda Readhead, 1 Rose Terrace, Waddesdon, HP18 0LD

**Queries to:** [promoter@maxwellswimclub.org](mailto:promoter@maxwellswimclub.org)

**CLOSING DATE:** Midnight 11th November 2018

**Maxwell December 2018 Level 3 Meet – 1<sup>st</sup> & 2<sup>nd</sup> December 2018**



**Summary of Entries**

<b>Club</b>	
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<b>Swimmers:-</b>			
Female Entries	No.	@ £6.50 per event	£
Males Entries	No.	@ £6.50 per event	£

<b>Coaches &amp; Team Managers:-</b>			
Weekend Poolside Pass (inc Food)	No.	@ £25.00 per pass	£
Saturday Poolside Pass (inc Food)	No.	@ £15.00 per pass	£
Sunday Poolside Pass (inc Food)	No.	@ £15.00 per pass	£

Manual Entry Surcharge (applicable if entry is not submitted in a Hytek file)	@ £5	£
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	<b>Totals</b>	<b>£</b>
<b>Payment by cheque (insert cheque number)</b>		
<b>Payment by Bank Transfer (insert transfer date)</b>		
<b>Name of person submitting the entry (insert name)</b>		
<b>I hereby certify that I have read &amp; understood the Promoters Conditions (please sign)</b>		
<b>Email:-</b>	<b>Telephone:-</b>	

**Send postal entries to:-** Amanda Readhead, 1 Rose Terrace, Waddesdon, HP18 0LD

**Email electronic entries to:-** [promoter@maxwellswimclub.org](mailto:promoter@maxwellswimclub.org)

**CLOSING DATE:-** Midnight 11<sup>th</sup> November 2018