

# **Bourne End Junior Sports Club (Swimming Section)**

## **Annual General Meeting**

### **Saturday 29<sup>th</sup> March 2014 18.00 to 20.00**

**Held at:** BEJSC, New Road, Bourne End, Bucks.

#### **Agenda**

- Apologies for absence.
- Confirmation of 2013 AGM Minutes.
- Chairman's Report inc Court Garden - Claire Donlon
- Competitive Section Coach's Report - Andy Ruler
- Financial Report – Tracy Highsted
- Election of Committee Members 2014
- Any Other Business
- Close of Meeting

#### **Attendance**

T Zychowicz, A Ruler, C Donlon, T Highsted, J Couves, D & M Pargeter, A Branch, M James, D & A Dean, S Godfrey, H & Z Staines, R & F Gadsby, M Wheeler, G Hannaford, T & P Ayres, R Pearce

#### **Apologies for Absence**

W Healy, S Cox, K Millard, G Grego, R Wroe, S Havaland-Jones, E Walker, C Perry, M Quinn, S Haveron-Jones, S Dyson, B&G Watson, J Matthews

**Welcome and 2013 Minutes confirmed and agreed by those present.**

#### **Chairman's Report 2013-14 – Claire Donlon**

This was an abbreviated report as Claire retired 2 years ago & there has been no formal Chair since then.

Good Evening Everyone.

I wasn't expecting to be doing this again after retiring as Chair!

Can I welcome you all to this year's Swimming Section AGM. Thank you all for supporting your children with their swimming – I know how difficult it is to get up early on a Saturday morning and sitting poolside at galas, but I'm sure you will agree the effort is worth it!

The AGM is the opportunity to formally thank all the parents and non-parents, who have supported the club throughout the past year in the roles:

- our Coaches and Teachers
- our Lifeguards
- all our Officials & Helpers

Thank you all for your time and energy spent in support of our swimmers. It's great to see so many actively involved.

Despite not having a Chairman, I continued to represent the club at ASA, ONB County Executive Meetings, County AGMs, BBAT and the BEJSC Section Leaders meetings.

The Chairman's duty is, of course, to record and recognise the club's achievements over the last year. Thank you to those who took on new posts and a huge thank you to those who have continued teaching/coaching/and lifeguarding. This year we now have Club Captains Tommy Ruler & Sarah Donlon to help as well. Finally a huge thank you to everyone else who has stepped in to undertake the myriad of tasks that were needed.

## **Innovations and Achievements**

Reflecting back over last year has shown that we continued to maintain and grow a thriving swimming section. A major contributor to achieving this is the quality of coaching provided by all our teachers and coaches under the leadership of our Head Coach.

I will not steal Andy's thunder by going through the competitive year – but suffice it to say that it has been yet again a busy year.

We continue to have a strong representation on the Junior Committee of BEJSC, and any swimmer over 14 years can take part in the Young Leaders Course which they run. The Junior Committee is always looking for new members and they do have a good time with lots of opportunities.

Our collaboration with Aylesbury. Thame Swimming Club & Didcot has continued ( the BBAT team) and goes from strength to strength.

Our key issues remain the same: succession planning, volunteering and the ASA more onerous and tremendous effort. However the benefits still outweigh these detractors - the sense of satisfaction in watching our swimmers progress and achieve and swimming overall as a life skill.

## **Conclusion**

On behalf of all of our swimmers I would like to record their thanks to all who assist at our Club and by doing so provide the competitive yet friendly environment that they obviously thrive upon.

## **Court Garden**

Court Garden continues to be very successful. We have 60 swimmers and it remains an excellent feeder to the main club. Senior swimmers continue to help, gaining skills and sharing knowledge under Chris and John's leadership. There is also a great "buzz", the children enjoy being there and want to learn. They especially enjoy being helped by the older swimmers.

All our swimmers come to us by "word of mouth" so there is no financial input. However there is a huge staffing problem from September when John Couves leaves us after 10 years service. He will leave a huge gap that we need to fill urgently.

## **Head Coach's Report 2013-14 – Andy Ruler**

### **Summary**

We continue to hold our membership around 110 swimmers with a steady stream of high quality swimmers from Court Garden as well as from swimming trials. We have formalised our trials to once at the end of each term so that we can prioritise swimmers moving within the club ahead of new swimmers and have the potential for a waiting list which has not yet materialised but is planned for as numbers approach 120.

We have a strong coaching team with Sarah, Zoe and Steve continuing their qualifications through training courses and now a firm part of our coaching team.

We have said a sad goodbye to Claire Wotherspoon and Helen Goodwin who have left the coaching team now and I would like to thank them both for their energy and commitment to our club from all the swimmers they have taken over the years. We are planning for John Couves leaving this summer after more than 10 years poolside no least at Court Garden where we continue to produce high quality early swimmers.

We are now in need of two new coaches to join our team and the guideline is two new coaches each year. As always I would encourage our parents to take an active role in our swimming club, we are all volunteers and started from a position of little or no knowledge of our sport. Our team of coaches will support all new coaches as they gain experience poolside and prepare for the excellent ASA / UKCC teaching and coaching qualifications.

We have continued to be involved in a variety of team galas and open meets of all levels to present our swimmers with the opportunity to compete. We held a BBAT meet this year with Thame, Aylesbury and Didcot swimming clubs targeting all swimmers who are looking to improve their personal best times to enter more competitions through the year. We took part in a relays gala in April for the first time underpinning our policy to involve as many swimmers as possible in competitive events. These will continue and we are looking for more support from our swimmers moving forward.

Following 13 years with Bourne End SC and 9 years as Head Coach I have started passing control of the competition side of our club to Zoe Staines and Steve Godfrey, planning to not be involved poolside from now until September when I will join the competitive events again in a less intense role.

## **Performance**

We have attended 19(17) competitions in 2013 competing on 29(23) separate days. We have seen 108(105) of our swimmers compete 2404(1546) times which is a big jump in the level of competitive entries including swimmers competing in relays this year. We produced 1150(915) new or improved personal best times, this is up again on the number last year. We had 79(57) DQ's and 3 Did Not Finish swims which are unfortunate for the swimmers but always create a learning for the swimmers and coaches and so are a positive part of competing.

As a club we look to add value across all our swimmers in all levels and the above bears out that added value. At the higher end of the club we improved on our club records 103 times last year compared to 93 the previous year, with some very old records finally going in the older age groups

We had 260(214) events entered by swimmers who did not actually swim, this is sometimes due to swimmers pulling out of events for competitive reasons but very often by swimmers and parents entering events then organising something else for the same day. In these meets, swimmers are usually rejected due to the number of total entries being too high and someone taking a place at a meet then not swimming is unfair on the swimmer who was not allowed to swim. This number has reduced from last year as a percentage which is encouraging.

## **Squad Changes**

We implemented the new squad system over the last year, providing our more competition oriented swimmers with a different training environment to our club swimmers who swim for social and health reasons more than for competition.

The ethos of the club remains to ensure we provide an environment for our young people to develop through our sport but recognises that club members have different aspirations with their swimming and so our new structure will allow us to align pool time, resource and training programs to the swimmers needs in a way that we are unable to do in the current linear squad system.

Thank you for your support for this new system, we continue to review this and our coaching team are learning how to change our coaching to ensure we deliver sessions suitable to the groups we now have. This will continue and we will adjust the system as necessary to ensure we deliver to the plan we published last year.

## **Developments This Year**

Several of our parents have continued to progress their qualification process as competition officials through the ASA process and it is pleasing to see our officials taking an active role in open meets through the last year.

We continue to encourage our senior swimmers to take part in training sessions, delivering to junior swimmers in the main club but especially at Court Garden. We are pleased to see another set of newly qualified life guards recently, showing how we are able to develop our swimmers skills in more than just their swimming craft.

Having put together the Administration Tool for the club, we have been able to pass control of membership over to Alison Branch and competitions to Zoe Staines and Steve Godfrey. We are moving towards giving Squad Assignments over to Sarah Haveron Jones in the near future and all these data are interfaced to the main club website allowing control of site content to be spread among the admin roles.

We continue to expand this data management function and will be looking at the non-swimming content this year including management of our social content and training content allowing for more dynamic site updates.

## **And Finally**

With the number of roles now vacant in the Swimming Club committee I would like to say that we are all volunteers at our club with parents taking on a variety of larger and smaller roles to ensure that we can deliver what is a fairly unique product to our swimmers. We are only able to run our club this way through parents contributing to the roles we need to carry out. So if we want to continue to provide an enjoyable and inexpensive sport to our swimmers then I encourage you all to consider giving a small amount of your time to a role on our committee.

Please remember that we all started with little or no knowledge of our sport and have developed our skills through the years and with a great deal of support from within and outside our club. If you would like to find out what it is like to teach at our club then come along to poolside and find out what it is all about.

As with any organisation, it is often the smaller tasks that make all the difference so if you have a couple of hours you can spare to carry out a role with our club then you will be making that difference to our swimmers participating in their sport.

## **Financial Report 2013 - 2014 – Tracy Highsted**

Our financial objectives are to break even or turn in a small surplus hence we run a fairly conservative expenditure profile with the largest cost by far being the costs to rent the swimming pools.

The figures are attached in a spreadsheet but basically we have a comfortable surplus and are budgeted to have a surplus again at the end of the next financial year. This is taking into account cost rises with the yearly membership fees to the main club.

Therefore funds are available for training courses and equipment as needed.

The only possible expense we have not budgeted for is if there are any pool fee increases when Parkwood Lesuire are replaced by a new company at the end of May.

### **2013 Financial Summary & 2014 Budget**

	2012 Actual	2013 Actual	2014 Budget
All Swimming Receipts (Subs, Shop, Champs)	53743	49437	50000
Costs:			
Pool Hire (HX, CRT GARDEN, WA)	22527	21231	22293
Training courses incl Lifeguards	4399	3038	3189
Swimming Affiliation Fees - ASA	3442	3747	3934
Swimshop	2036	2284	2398
Trophies/Awards, Medals	1202	1532	1608
Misc. Expenses (Head Coach, Chairman, AGM)	3038	4061	4264
Misc Expenses (BBQ, THAME/BBAT, other)	694		0
Travel Expenses	1286	2030	2131
	<u>38624</u>	<u>37922</u>	<u>39818</u>
Subs less Costs	<u>15119</u>	<u>11515</u>	<u>10182</u>
Depreciation	230	230	230
Memberchip to Main BEJSC	3332	3660	4000
<b>SURPLUS</b>	<u><b>11557</b></u>	<u><b>7625</b></u>	<u><b>5952</b></u>

## **2014 Committee Appointments**

<b><u>Position</u></b>	<b><u>Nomination</u></b>	<b><u>Notes</u></b>
Chair	Kieran Millard	
Vice Chair	Vacant	
Secretary	Tina Zychowicz	
Treasurer	Tracy Highsted	
Child Protection Officer	Miranda Pargeter & Patricia Ayres	
Swim Shop	Gareth & Beverley Watson	
Volunteers Co-ordinator	Vacant	
Medals Secretary	Sandra Cox	
BEJSC Sports Club Official	Zoe Staines	
Social Secretary	Morag Quinn	
Newsletter Editor	Rachel Wroe	
Head Coach	Andy Ruler	
Membership Secretary	Alison Branch	
Lifeguard Co-ordinator	Rick Pearce & George Hannaford	
Court Garden Admin	Vacant	
Club Champs Co-ordinator	Marleen James	Martin & Kate Wheeler to assist.

### **Any Other Business**

- Lifeguard succession planning discussed. George will be moving on with RAF shortly and possibility that existing model for lifeguard training not sustainable. More discussion needed & whether Parkwood Lesuire's replacement will negotiate new terms a possibility too.
- There were rumours of Wycombe taking our pool slot on a Saturday morning. NO times will change at present but when new pool is in operation we will move to 8-9am and take 4 lanes on a Monday evening. From April Wycombe will take 5.30 – 7am pool slot.
- Swim21 – John Couves will go ahead and get us accredited. Tina's name to be used as Welfare Officer but now have Pat & Miranda in post so no longer required.

Meeting Closed at 8.00pm